



Annex 1

Safeguarding and Safeguarding and Child Protection Policy COVID-19 school arrangements for Pilgrim PRU

School Name: Pilgrim PRU**Policy owner:** Amanda Morris-Drake**Date:** 31 March 2020**Date shared with staff:** 1 April 2020**Date published on school website:** 1 April 2020

From 20th March 2020 parents were asked to keep their children at home, wherever possible and where it was safer to do so. Schools are to remain open only for those children of workers critical to the COVID-19 response and children who are vulnerable, with an EHCP or have an allocated Social Worker.

This addendum of the Pilgrim PRU Safeguarding and Safeguarding and Child Protection Policy contains details of our individual safeguarding arrangements during this time.

The Pilgrim PRU is committed to ensuring the safety and wellbeing of all its students

Key contacts

Role	Name	Contact number	Email
Designated Safeguarding Lead	Amanda Morris-Drake	01223 534473	Amorris-drake@pilgrim.cambs.sch.uk
Deputy Designated Safeguarding Leads	Nadine Gooding-Herbert		Croft@pilgrim.cambs.sch.uk
Headteacher	Amanda Morris-Drake	01223 534473	Amorris-drake@pilgrim.cambs.sch.uk
Trust Safeguarding Manager	Zoe Drury CPFT	03005555870 01733 7777961	Zoe.Drury@cpft.nhs.uk
Chair of Governors	Paul Millard	07941050822	Paul.Millard@cpft.nha.uk
Safeguarding Governor / Trustee			
Designated Teacher – Looked After Children	Amanda Morris-Drake	01223 534473	Amorris-drake@pilgrim.cambs.sch.uk

The current situation at the Pilgrim PRU

The Pilgrim PRU has temporarily closed the onsite teaching provision at the Croft, Darwin Centre, Phoenix Centre and Addenbrooke's during the Covid-19 outbreak. The teaching staff are continuing to support children and young people who are inpatients at the Darwin Centre and the Phoenix centre remotely via zoom to the Darwin Centre each morning and Microsoft Teams to the Phoenix. Work is being uploaded on google classroom. Young people who have been discharged from the Croft, Darwin and Phoenix are being supported via email. Addenbrooke's teachers are sending work via email when requested.

Vulnerable children

Vulnerable children include those who have a Social Worker and those children and young people up to the age of 25 with Education, Health and Care Plans (EHCP).

Those who have a Social Worker include children who have a Child Protection Plan and those who are looked after by the Local Authority. A child may also be deemed to be vulnerable if they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989.

Senior leaders, especially the Designated Safeguarding Lead (and deputy) know who our most vulnerable children are.

The Vulnerable children at the Pilgrim PRU are being supported by the nursing teams on the wards and local CAMH teams in the community. Teaching staff are supporting their educational needs remotely.

Attendance monitoring

Local Authorities and education settings do not need to complete their usual day-to-day attendance processes to follow up on non-attendance.

If Pilgrim PRU does not have any children in attendance (e.g. because they are vulnerable or their parent(s) / carers are critical workers) so do not need to submit daily attendance to the DfE.

<https://www.gov.uk/government/publications/coronavirus-covid-19-attendance-recording-for-educational-settings>

The Pilgrim PRU is sending information to the Local Authority via a local survey to inform local planning for children in Cambridgeshire and Peterborough,

As the school provision is now closed we have completed the form requested by the DfE.

The teaching staff are continuing to support children and young people remotely.

HOW WILL THIS LOOK IN YOUR SCHOOL?

To support the above, The Pilgrim PRU will, when communicating with parents/carers and carers, confirm emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.

Designated Safeguarding Lead

The Pilgrim PRU has a Designated Safeguarding Lead (DSL) and a Deputy DSL.

The Designated Safeguarding Lead is: *Amanda Morris-Drake*)

The Deputy Designated Safeguarding Lead/s is/are: Nadine Gooding-Hébert

The DSL is available by phone or email 01223 534473 amorris-drake@pilgrim.cambs.sch.uk

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Reporting a concern

Where staff have a concern about a child, they should continue to follow the process outlined in the document **Pilgrim PRU Safeguarding Procedures during Coronavirus while working remotely**.

Staff are reminded of the need to report any concern immediately and without delay.

Where staff are concerned about an adult working with children in the school, they should report the concern to the Headteacher according to the Safeguarding and Child Protection Policy. If there is a requirement to make a notification to the head teacher whilst away from school, this should be done verbally and followed up with an email to the head teacher.

Concerns around the Headteacher should be directed to the Chair of Governors:
Paul Millard.

Safeguarding Training and induction

DSL training is very unlikely to take place whilst there remains a threat of the COVID 19 virus.

For the period COVID-19 measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.

The Local Authority Education Safeguarding Team is providing advice and guidance, where needed, to schools through a dedicated helpline.

All existing school staff have had safeguarding training and have read Part 1 of Keeping Children Safe in Education (2019). The DSL should communicate with staff any new local arrangements, so they know what to do if they are worried about a child.

Where new staff are recruited, or new volunteers enter Pilgrim PRU, they will continue to be provided with a safeguarding induction.

Upon arrival, they will be given a copy of the receiving setting's Safeguarding and Child Protection Policy, guidance on local processes and confirmation of DSL arrangements.

Safer recruitment/volunteers and movement of staff

It remains essential that people who are unsuitable are not allowed to enter the children's workforce or gain access to children. When recruiting new staff, The Pilgrim PRU will continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in part 3 of Keeping Children Safe in Education (2019) (KCSIE).

In response to COVID-19, the Disclosure and Barring Service (DBS) has made changes to its guidance on standard and enhanced DBS ID checking to minimise the need for face-to-face contact.

If staff are deployed from another education or children's workforce setting to our school, we will take into account the DfE supplementary guidance on safeguarding children during the COVID-19 pandemic and will accept portability as long as the current employer confirms in writing that:-

- the individual has been subject to an enhanced DBS and children's barred list check
- there are no known concerns about the individual's suitability to work with children
- there is no ongoing disciplinary investigation relating to that individual

Where The Pilgrim PRU are utilising volunteers, we will continue to follow the checking and risk assessment process as set out in paragraphs 167 to 172 of

KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.

The Pilgrim PRU will continue to follow the legal duty to refer to the DBS anyone who has harmed or poses a risk of harm to a child or vulnerable adult. Full details can be found at paragraph 163 of KCSIE.

The Pilgrim PRU will continue to consider and make referrals to the Teaching Regulation Agency (TRA) as per paragraph 166 of KCSIE and the TRA's 'Teacher misconduct advice for making a referral.

During the COVID-19 period all referrals should be made by emailing Misconduct.Teacher@education.gov.uk

Whilst acknowledging the challenge of the current National emergency, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school or college, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, The Pilgrim PRU will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.

Online safety in schools and colleges

The Pilgrim PRU will continue to provide a safe environment, including online. This includes the use of an online filtering system.

Where students are using computers in school, appropriate supervision will be in place.

Children and online safety away from school and college

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Safeguarding and Child Protection Policy and where appropriate referrals should still be made to children's social care and as required, the police.

School closures bring lots of challenges for both school staff and parents, and both are increasingly looking to the benefits of technology to continue delivering some form of learning experience for children.

As always, there are huge benefits to be gained from the appropriate use of technology, and accessing learning resources whilst at home is a great example of this. However, parents (and teachers) need to be aware of the potential risks that go along with this.

The Pilgrim PRU will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Supporting children not in school

Please refer to **The Pilgrim PRU document Safeguarding Procedures during Coronavirus and working remotely.**

The Pilgrim PRU recognises that school is a protective factor for children and young people, and the current circumstances, can affect the mental health of pupils and their parents/carers. Teachers at the Pilgrim PRU need to be aware of this in setting expectations of pupils' work where they are at home.

This policy has been remotely approved by Governors on [date] and is available on the school website at link